



No.R/Rectt/CAS-2006/304/2013

Date: 22.8.2013.

NOTIFICATION

Sub: Implementing the Regulations governing Promotion of Teachers as stipulated by the UGC/ICAR in UAHS, Shimoga.

Ref:

1. UGC letter No. F.3-1/2009 dated 30 June, 20 10 and Gazetted on 18.9.2010.
2. Letter of ICAR vide F.No. 1(01)/2009-Per-IV dated 02 August, 2010.
3. GOK Order No.AHD 64 AUM 2009, dated 24.3.2010.
4. Resolution of the Academic Council in its 2nd meeting held on 24.6.2013.
5. Approval of the Special Officer, UAHS, Shimoga dated 22.8.2013.

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PREAMBLE:

The UGC has notified the Regulations on minimum qualifications for appointment of Teachers and other Academic Staff in the Universities and Colleges and measures for the maintenance of standards in Higher Education – 2010 vide ref.(1) above. Further, the Dept. of Agricultural Research and Education, Ministry of Agriculture, GOI, New Delhi, vide ref.(2) above has endorsed the aforesaid UGC regulations to the State Governments to consider adopting and implementing in respect of State Agricultural Universities. The Government of Karnataka vide its Order cited at ref.(3) above has extended the benefit of 2006 Revised UGC/ICAR pay-scales, among others, to the Teachers, Librarians and equivalent cadres in the University. The aforesaid UGC regulations also provide for the regulations governing Recruitment and Promotion of Teachers. Therefore, the Regulations governing Promotion of Teachers under CAS-2006 along with the Score cards for promotions to various grades, the Template for submission of work-done reports for promotions under CAS-2006 and the same are approved by the competent Authority. Hence the Order.

ORDER:

In pursuance to the aforementioned letters of the UGC/ICAR and the resolution of the Academic Council, the following are adopted in the University of Agricultural and Horticultural Sciences, Shimoga with effect from the date of publication of this Notification.

1. Regulations governing Promotions of teachers under CAS-2006 (Annexure-I);
2. Score card for promotion of teachers under CAS-2006 (Annexure-II);
3. Template for submission of work-done reports for promotions to various grades/cadres/AGP under CAS-2006 (Published in the University Web)

As the promotions under Career Advancement Scheme -2006 can be implemented in the University from 24.03.2010 in accordance with the GOK order dated 24.3.2010, the Regulations for Promotion of Teachers under CAS-2006 along with the Score Cards prescribed and the Template for submission of work-done reports for promotion under CAS-2006 are adopted w.e.f. 24.3.2010.

BY ORDER,
-Sd-
(G. R. Ramaswamy)
REGISTRAR

To:

1. The Compiler, Karnataka Gazette, Govt.Divisional Press, Dharwad.
2. All Officers/HODs/ADR & Station Heads/Notice boards
3. Official Web-site of the University (www.uahs.in).

**REGULATIONS GOVERNING PROMOTION OF TEACHERS, LIBRARIANS & EQUIVALENT CADRES IN THE
UNIVERSITY OF AGRICULTURAL AND HORTICULTURAL SCIENCES, SHIMOGA**

Ref: UGC No. F.3-1/2009 dated 30 June, 2010, endorsed by ICAR vide F.No.1(01)/2009-Per-IV dated 02 August, 2010 and GOK Order No.AHD 64 AUM 2009, dated 24.3.2010

1.1 Minimum requirements for promotions of teachers under Career Advancement Scheme, 2006

SN	Particulars	For promotions to			
		Assistant Professor (Pay band of ₹15600-39100 and AGP of ₹7000)	Assistant Professor (Pay band of ₹15600-39100 & AGP of ₹8000)	Associate Professor (Pay band of ₹37400-67000 & AGP of ₹9000)	Professor (Pay band of ₹37400-67000 & AGP of ₹10000)
1.	Service requirements UASB	Assistant Professor (Pay band of ₹15600-39100 & AGP of ₹6000) completing Four years with Ph.D. or Five years with M.Phil. or Six years without M.Phil. or Ph.D.	Assistant Professor (Pay band of ₹15600-39100 & AGP of ₹7000) completing Five years	Assistant Professor (Pay band of ₹15600-39100 & AGP of ₹8000) completing Three years	Associate Professor (Pay band of ₹37400-67000 & AGP of ₹9000) completing Three years
2.	Summer / Winter / refresher courses during assessment period	One of 10 days and above duration	One of 5 days and above duration	One of minimum 5 days duration & above	-
3.	Publications in NAAS rated/ refereed journals	-	-	At least five publications in the AGP of ₹6000 to 8000	A minimum of three publications after being placed in AGP of ₹8000 and ₹9000.
4.	Committee for evaluation	Screening-cum-Evaluation Committee		Selection Committee	
5.	Minimum scores during the assessment period	60	60	60	60

1.2 Minimum requirements for promotion of Library Cadres under Career Advancement Scheme, 2006

SN	Particulars	For promotions to		
		Assistant Librarian (Pay band of ₹15600-39100 and AGP of ₹7000)	Assistant Librarian (Pay band of ₹15600-39100 and AGP of ₹8000)	Deputy Librarian (Pay band of ₹37400-67000 and AGP of ₹9000)
1.	Service requirements	Assistant Librarian (Pay band of ₹15600-39100 and AGP of ₹6000) completing Four years with Ph.D. or Five years with M.Phil. or Six years without M.Phil. or Ph.D.	Assistant Librarian (Pay band of ₹15600-39100 and AGP of ₹7000) completing Five years	Assistant Librarian/ Deputy Librarian (Pay band of ₹15600-39100 and AGP of ₹8000) completing Three years
2.	Summer / Winter / refresher courses during assessment period	One of 10 days and above duration	One of 5 days and above duration	One course of minimum 5 days & above duration.
3.	Publications in refereed journals	-	-	At least three publications in the in the AGP of Rs. ₹6000 to 8000.
4.	Committee for evaluation	Screening-cum-Evaluation Committee		Selection Committee
5.	Minimum scores during the assessment period	60	60	60

- 1.3 The overall promotion procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on weightages given to the performance of the candidate in different relevant dimensions and his/her performance on a scoring system proforma, in prescribed score card.
- 1.4 (i) Evaluation of research publications shall be as per prescribed Score Card. Popular articles, if any, published by the candidates shall be considered only in the concerned discipline/assigned work. Appropriate weightage for such publications shall be given as per the score card.
- (ii) At the time of assessing the quality of publications of the candidates during their promotions, the committee shall have to be provided with the publications, which could be considered by the committee constituted for the purpose.
- 1.5 The process of promotions should involve inviting the biodata with duly filled score card based template and reprints of requisite number of publications of candidates, wherever necessary.
- The publications submitted by the candidate shall be provided to the subject experts for assessment before the interview and the evaluation score of the publications provided by the experts shall be factored into the weightage scores while finalizing the outcome of promotion by the committee.
- 1.6 A teacher who wishes to be considered for promotion under CAS may submit in writing to the university on or after the date of eligibility, that he/she fulfils all qualifications under CAS and submits to the university the Score card based work done report, duly supported by all credentials. In order to avoid delays in holding Committee meetings in various positions under CAS, the University should immediately initiate the process of screening/selection, and shall complete the process within six months from the date of application. If a teacher submits the bio-data for assessment for promotion after the date of eligibility due to any reason, the date of eligibility for promotion will be the date of submission of bio-data for promotion. Further, in order to avoid any hardships, candidates who fulfill all other criteria mentioned in these Regulations, as on 24 March, 2010 and till the date on which this Regulation is notified, can be considered for promotion from the date, on or after 24 March 2010, on which they fulfill these eligibility conditions, provided as mentioned above.
- 1.7 A teacher shall have earned annual increments regularly during the assessment period for CAS promotions.
- 1.8 Candidates who do not fulfill the minimum score requirement under the Score card based system will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed.
- 1.9 CAS promotions from a lower grade to a higher grade of Assistant Professor shall be conducted by a "Screening cum Evaluation Committee" adhering to the Score Card system.
- 1.10 The "Screening cum Evaluation Committee" for CAS promotion of Assistant Professors from AGP of ` 6000 to ` 7000 and from ` 7000 to ` 8000 shall consist of:
- The Vice Chancellor as the Chairperson;
 - One of the Directors / Deans;
 - The concerned University Head of the Department; and
 - One subject expert in the concerned subject nominated by the Vice-Chancellor.
- The quorum for the committee meeting shall be three including the subject expert and the Chairperson.
- 1.11 The Screening cum Evaluation Committee on verification / evaluation of score secured by the candidate through Score card system shall recommend to the Board of Management about the suitability for the promotion of the candidate(s) under CAS for implementation.
- 1.12 The composition of the Selection Committee for promotion from AGP of ` 8000 to `9000 and from ` 9000 to `10000 shall be similar to that for direct recruitments, **provided that no teacher other than those with PhD shall be promoted or appointed as Professor.**
- 1.13 All the procedures outlined above, shall be completed on the day of the selection committee meeting, wherein the minutes are recorded along with scores obtained and recommendation made on the basis of merit and duly signed by all members of the committee in the minutes.
- 1.14 CAS promotions being a personal promotion to the incumbent teacher holding a substantive sanctioned post, on superannuation of the individual incumbent, the said post shall revert back to its original cadre.
- 1.15 The incumbent teacher must be on roll and active service of the University on the date of consideration by the Committee for CAS Promotion. However, if the assessment of the teacher/ scientist is delayed he/ she may be considered for promotion even after retirement.
- 1.16 (a) If a candidate applies for promotion on completion of the minimum eligibility period and is successful, the date of promotion will be from that of minimum period of eligibility.
- (b) If, however, the candidate finds that he/she fulfills the eligibility conditions at a later date and applies on that date and is successful, his/her promotion will be effected from that date of application fulfilling the criteria.

- (c) If the candidate does not succeed in the first assessment, but succeeds in the eventual assessment, his/her promotion will be deemed to be from the later date of successful assessment.

1.2.1 Ten percent of the positions of sanctioned posts of Professors in the university may be upgraded to the new HAG scale of ₹67,000- ₹79,000/- (annual increment @ 3%) with no grade pay and persons with a minimum of ten years of teaching/research/ extension experience as Professor either in the pre-revised scale of Professor's pay or the revised scale pay will be eligible for promotion to the higher grade of Professorship on satisfying the required minimum scores, assessed by a duly constituted Expert committee, and such teachers promoted to the higher grade shall continue to be designated as Professor (HAG). As this elevation to HAG scale for Professor is applicable to only university departments, additional credentials are to be evidenced by:

- (a) Post-doctoral research outputs of high standard;
- (b) Awards / honours /and recognitions;
- (c) Additional research degrees like D.Sc., D.Litt., LID, etc.; patents and IPR on products and processes developed / technology transfer achieved in the case of teachers in science and technology.

The selection is to be conducted by the university by receiving duly filled-in proforma from eligible professors based on seniority, three times in number of the available vacancies. In case the number of candidates available is less than three times the number of vacancies, the zone of consideration will be limited to the actual number of candidates available. The assessment process shall be through an Expert-Committee evaluation of all credentials submitted. The Expert Committee shall comprise three persons of eminence in the concerned subjects who either are serving or retired and of the rank not below Deans/Directors/Vice-Chancellors or equivalent cadres. All the Experts of the Committee shall explicitly mention in their recommendation whether the candidate is eligible for placing in the new HAG scale (₹67000-79000 without any AGP). The names of all the recommended candidates will be pooled at the University level and based on seniority and the availability of the number of posts, the University shall place the candidates in the new HAG scale (₹67000-79000 without any AGP). The candidates whose names have been recommended for placement in the new HAG scale (₹67000-79000 without any AGP), but not considered for want of vacancies, shall be kept in reserve for a further period of three years and shall be placed in the new HAG scale (₹67000-79000 without any AGP) as and when vacancies arise. If any candidate is not recommended by the Committee for placement in the new HAG scale (₹67000-79000 without any AGP), he/she may apply once again after a gap of three years. No separate interview need to be conducted for this category.

1.3 The PPMC shall act as Internal Quality Assurance Cell (IQAC) in the University with Vice Chancellor as chairperson. The IQAC shall act as the documentation and record-keeping Cell for the university.

2. DUTIES, RESPONSIBILITIES AND LEAVE

2.1 Duties and Responsibilities of Teachers

The teachers in the University, including those in research and extension, shall perform the duties as assigned by the University from time to time. The following are indicative duties and not exhaustive which the teachers have to perform in the University.

- a) Offering courses as decided by the University Head of the Department.
- b) Advising Post Graduate students.
- c) Conducting examinations, evaluation of papers and declaration of results.
- d) Invigilators in the course examinations and other examinations conducted by the College.
- e) Acting as External Examiners both for evaluation of thesis as well as setting and evaluation of answer papers from other Universities.
- f) Acting as PG Coordinator and in-charge of PG seminar.
- g) Scrutinizers of grades and results.
- h) Attending PG seminars and colloquia.
- i) Staff Advisors
- j) Tour Leaders, Students' Counsellors
- k) Chief Warden/Warden
- l) NCC/NSS Officers
- m) Supervisors during the RAWE and Experiential Learning Programme, Training Programmes and Internships.
- n) Conducting experiments for research projects.
- o) Attending all meetings as and when convened by the Head of the Department/ Controlling Officers/ any other Officers of the University.
- p) Assisting the Controlling Officer in conducting extra-curricular activities.
- q) Acting as Resource Persons in Summer Courses/ Training Programmes conducted in the University.
- r) Conducting demonstrations and other extension activities.
- s) Responding to the farmers' queries about the solutions to their problems.
- t) Farm Management
- u) Duties as Members of different Committees constituted by the University Authorities.
- v) Any other work assigned by the Controlling Officers/ University.

2.2 Leave: The teachers in the University are entitled to the privileges of leave as prescribed in KCSRs from time to time, in addition to those mentioned in the Statutes.

3. COUNTING OF PAST SERVICES FOR PROMOTION UNDER CAS-2006

Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/professional Organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT, etc., should be counted for direct recruitment and promotion under CAS of a teacher as Assistant Professor, Associate Professor, Professor, provided that:

- (a) The essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor as the case may be.
- (b) The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer), Associate Professor (Reader) and Professor.
- (c) The candidate for direct recruitment has applied through proper channel only.
- (d) The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
- (e) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/State Government/Central Government/ Concerned Institutions, for such appointments.
- (f) The previous appointment was not as guest lecturer for any duration, or an ad-hoc or in a leave vacancy of less than one year duration. Ad hoc or temporary service of more than one year duration can be counted provided that:
 - (i) the period of service was of more than one year duration;
 - (ii) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and
 - (iii) the incumbent was selected to the permanent post in continuation to the ad-hoc or temporary service, without any break.
- (g) No distinction should be made with reference to the nature of management of the institution where previous service was rendered (private/local body/ Government), for counting past services under this clause.

4. PERIOD OF PROBATION AND CONFIRMATION

- 4.1** The minimum period of probation shall be one year extendable by a maximum period of one more year in case of unsatisfactory performance.
- 4.2** The confirmation at the end of one year shall be based on satisfactory work done by the candidate.
- 4.3** It is obligatory on the part of the University to issue an order of confirmation to the incumbents within 60 days of completion of probationary period after due process of verification of satisfactory performance after submitting the application.
- 4.4** Probation and confirmation rules are applicable only at the initial stage of recruitment, issued from time to time.

5. CREATION AND FILLING UP OF POSTS OF TEACHERS

With the approval of the Government, posts of teachers in university, as far as feasible, may be created in a pyramidal order, that is, for instance, for one post of Professor, there shall be two posts of Associate Professors and four posts of Assistant Professors, per department.

BY ORDER,

-SD-
(G. R. Ramaswamy)
REGISTRAR

SCORE CARDS FOR PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 2006 IN UAHS, SHIMOGA
PROPOSED SCORE CARD FOR ASSESSMENT OF ASSISTANT PROFESSORS IN THE PAY BAND OF `15600-39100

(i) to move from AGP ` 6000 to AGP ` 7000

(ii) to move from AGP ` 7000 to AGP ` 8000

I Specific Achievements in Teaching/Research/Extension work during Assessment Period (the activities to be certified by competent authority). Max Marks : 50	
1. Teaching	
a)(i) UG / PG / Diploma / Certificate courses offered in his /her HQ	1.00 mark per credit hour
(ii) UG / PG / Diploma / Certificate courses offered outside his/ her HQ	1.50 mark per credit hour
(iii) Experiential Learning courses, HOT / RAWE / Industrial Training	0.50 marks per credit hour
b) Guidance to PG students as Chairman of the Advisory Committee	
i) M.Sc. students	1.00 mark for each student
ii) Ph.D. students	1.50 marks for each student
c) As Member of the Advisory Committee of M.Sc. and Ph.D. degree students	0.50 mark for each student
d) Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)	0.50 mark for each
e) Acting as External Examiner for UG/PG an examination (which includes paper setting, paper corrections, conducting viva-voce etc.)	0.50 marks for each activity per year
2. Research	
a) i) Trials/Experiments/Studies conducted / Testing successfully conducted	2.00 marks per activity
ii) Nucleus/ Breeder seeds produced up to a quintal	2.00 marks
iii) Foundation seed / Certified / TL Seeds produced	1.00 mark/ton (Max. 10.00)
iii) Planting material produced per 1000 numbers	1.00 mark/1000 numbers
iv) Processed Products per 100 Kg	1.00 marks/100Kg (Max. 10.00)(50% marks for Co-PI's/Members)
b) Ad-hoc Projects (Externally funded) - for each project budget outlay	
i) Projects which have been obtained by the teacher on competitive mode	0.50 mark/Rs.1 lakh `outlay (Max. 10 marks)
ii) Institutional projects assigned by the University	0.25 mark/ Rs.1 lakh `outlay (Max. 10 marks)(50% marks for Co-PI's/Members)
c) i) Patents / varieties / hybrids developed and released	As PI – 5.0 marks for each As Co-PI– 2.5 marks for each
ii) Prototypes / Technology developed	As PI – 4.0 marks for each As Co-PI – 2.0 marks for each
iii) Endorsement of notified varieties identified	As PI – 3.0 marks for each As Co-PI– 1.5 mark for each
d) i) Development of institutional facilities from external funds (Rs.1 lakh and above and other than 2 b) i & ii	As Leader – 3.0 marks/facility As Co-Leader- 1.5 mark/facility
e) Compilation / preparation of Annual Research Report / QRT report	1.0 marks / year
3) Extension	
a) Transfer of Technologies	
i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign	1.0 mark for each activity organized and 0.5 mark for participation
ii) Field Days/ Krishi Melas/Exhibitions/ Discussion Meetings / FFS and similar works	0.5 mark for each activity organized and 0.25 mark for participation
iii) Consultancy services (based on endorsement by controlling Officer)	0.25 marks per consultancy (Max. 5.00 marks)
b) Training programmes / workshops organized	
i) Up to one week duration	i. Coordinator-1.0 mark each ii. Assoc. Coordinator – 0.5 mark each
ii) For more than one week duration	i. Coordinator-2.0 marks each ii. Assoc.Coord.-1.00 mark each
c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/NSS/RAWE etc.	0.50 mark for each lecture delivered
d) Participating as Resource Person in bi-monthly Technical Workshop or campaign	0.50 mark per workshop/ campaign attended
e) Diagnostic visit to farmers fields / family units / Radio / Television Talks	0.5 mark for each activity
f) Feedback to research based on which research formulations have been made	0.5 mark for each

g) Profit generated out of Revolving Fund a) Up to Rs.50,000 b) Rs.50,001 to Rs.1,00,000 c) Rs.1,00,001 to Rs.2,00,000 d) More than Rs.2,00,000 (Mutually exclusive from 2, a, iii & iv)	1.00 mark/year 1.50 marks/year 2.00 marks/year 3.00 marks/year
h) Development of video/radio programmes on Agril. technologies	0.5 mark for each
4) Designated Corporate Activities	
Farm Superintendent/Farm in charge/ Asst. Horticulturist/ Technical Assistant/ Technical Officer / Asst. Professor (Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor in PPMC/Curator/ Manager ATIC/Training / Extension consultant / Technical Assistant D.E. & D.R's Office personnel / controller and co-ordinator of extension / External Examination / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/Teachers works in Dept. Kannada/ Teachers works (Agri. Clinic and Agri. business centre and corporate works/teachers involved in selection and documentation/Monitoring ARIS cell. Any other corporate activities certified by the university authority.	Based on the evaluation by the immediate superior/ controlling officer, marks may be allotted for performance in the designated activity of the teacher at the rate of 8 marks per year for full time activity and 4 marks for part time.

II Published Work During the Assessment Period Note: Any publications having more than 3 authors, each author will get equal marks and such of the publications which have more than 3 authors, 4 th author onwards will get half of the assigned mark	Max marks 10
a) For each full length article published in refereed journal	2.0 marks
b) For each book published / edited	
i) Recognized publishers with ISBN	2.0 marks
ii) Chapters in standard books with ISBN	1.0 mark
iii) Published individually	0.5 mark
iv) Research/ Extension Bulletin	0.5 mark
c) Max 5 marks	
i) For each research note/ communication in a journal	1.0 mark
ii) abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop	0.5 mark
iii) Popular article/ leaflet	0.25 mark
d) Any other publications – Max 5 marks	
i) As Author / Compiler of POP /Editor	0.5 mark each
ii) As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications	0.25 mark each

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference	Max marks 6
a) For Organizing each activity as in the title	
i) Up to 10 days	2 marks
ii) More than 10 days	3 marks
b) For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration	1 mark each
c) For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences/ Workshops etc. (except Annual Workshop)	0.5 mark each
(Other members involved in organization of above activities)	0.5 marks /activity

IV. International Exposure (during the Assessment Period)	Max. Marks: 1
International visits/training/courses	1 mark /activity

V. Awards/ Distinctions received (during the Assessment Period)	Max. Marks: 3
a) International Award	2.5 marks for each
b) National Award	2.0 marks for each
c) State Award	1.5 mark for each
d) University Award	1.0 mark for each
e) Professional Society Award	0.75 mark for each

VI. Corporate / Other Activities (during the Assessment Period)	Max. Marks: 13
a) Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co-Tour	1.0 mark for each activity / year

<p>leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team/ Crop Coordinator/drawing officer.</p> <p>b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of UAS activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involved in organization/ selection of farmers / teachers for nomination to various awards.</p> <p>Any other activities duly certified by the controlling officer</p>	0.5 mark for each activity / year
VII. Outstation Service (AGP Rs.6000 and above)	Max.Marks: 5
<p>a) 'A/B' Class City</p> <p>b) 'C' Class City –</p> <p>c) Other Places –</p>	<p>- Nil</p> <p>1.0 mark / year of service</p> <p>2.0 marks / year of service</p>

* Certificate to be issued by competent authority for all the work done to claim marks

VIII. Annual Evaluation Reports (during the assessment period)	Max.Marks: 12	
Grade	AGP of Rs.6000 to 7000 (4 years)	AGP of Rs.7000 to 8000 (5 years)
a) 'A' Grade	3.0 marks /year	2.5 marks /year
b) 'B' Grade	2.5 marks /year	2.0 marks/year
c) 'C' Grade	2.0 marks /year	1.5 mark/year

	AGP of Rs.6000 to 7000 (4 years)	AGP of Rs.7000 to 8000 (5 years)
Minimum marks to be obtained	60	60

SCORE CARD FOR ASSESSMENT

- (i) FOR PROMOTION FROM ASSISTANT PROFESOR (PAY BAND `15600-39100 + AGP `8000) TO ASSOCIATE PROFESSOR (PAY BAND `37400-67000 + AGP `9000) &
- (ii) FOR PROMOTION FROM ASSOCIATE PROFESSOR (PAY BAND `37400-67000 + AGP `9000) TO PROFESSOR (PAY BAND `37400-67000 + AGP `10000)

Specific Achievements in Teaching/ Research/ Extension work during Assessment Period (the activities to be certified by competent authority). Max. Marks: 45	
I. Teaching	
a)(i) UG / PG / Diploma / Certificate courses offered in his /her HQ	1.00 mark / credit hour
(ii) UG / PG / Diploma / Certificate courses offered outside his /her HQ	1.50 mark / credit hour
(iii) Experiential Learning courses/ HOT /RAWE / Industrial Training.	0.25 marks / credit hour
b) Guidance to PG students as Chairman of the Advisory Committee	
(i) M.Sc. students	1.00 mark for each student
(ii) Ph.D. students	1.50 marks for each student
c) As Member of the Advisory Committees of M.Sc. and Ph.D. degree students	0.50 mark for each student
d) Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e-notes / lecture notes developed etc.)	0.5 mark for each activity
e) Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)	0.50 mark for each activity per year

2. Research	
a) i) Trials/Experiments/Studies conducted / Testing successfully conducted ii) Nucleus / Breeder /Seeds produced upto a quintal iii) Foundation seed /Certified / TL Seeds produced iv) Planting material produced per 1000 numbers v) Processed Products per 100kg/nos 1	2.00 marks per activity 2.00 marks 1.00 mark / ton (Max.10.00) 1.00 mark / 1000 numbers 1.00 mark / 1000 numbers (Max.10.00) (50% marks for Co-PI/Members)
b) Ad-hoc Projects (Externally funded) - for each project budget outlay i) Projects which have been obtained by the teacher on competitive mode ii) Institutional projects assigned by the University	0.50 mark/Rs.1 lakh `outlay (Max. 10 marks) 0.25 mark/ Rs.1 lakh `outlay (Max. 10 marks) (50% marks for Co-PI/ Members)
c) i) Patents / varieties / hybrids developed and released ii) Prototypes / technology developed iii) Endorsement of notified varieties	PI – 5.0 marks for each Co-PI– 2.5 marks for each PI – 4.0 marks for each Co-PI– 2.0 marks for each PI – 3.0 marks for each Co-PI– 1.5 mark for each
d) i) Development of institutional facilities from external funds (Rs. one lakh and above and other than 2 b) i & ii.	Leader -3.0 marks / facility Co-Leader– 1.50 marks / facility
e) Compilation / preparation of Annual Research Reports / QRT reports	1.00 mark for each year.

3) Extension	
a) Transfer of Technologies i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign ii) Field Days/ Krishi Melas/Exhibitions/ Discussion Meetings / FFS & similar works iii) Consultancy services (based on endorsement by the controlling officer)	1.0 mark for each activity organized and 0.5 mark for participation 0.50 mark for each activity organized and 0.25 mark for participation 0.25 marks per consultancy (Max. Marks 5.00)
b) Training programmes / Workshops / Group meets organized i) Up to one week duration ii) For more than one week duration	i. Coordinator-1.0 mark each ii. Assoc. Coordinator - 0.5 mark each i. Coordinator-2 marks each ii. Assoc.Coord.-1.00mark each
c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/NSS/RAWE etc.	0.50 mark for each lecture delivered
d) As Resource Person in bi-monthly Technical Workshop or campaign	0.50 mark per workshop/ campaign attended
e) Diagnostic visit to farmer's fields / family units / Radio / Television Talks	0.5 mark for each
f) Feedback to scientists based on which research projects have been proposed.	0.5 mark for each
g) Profit generated out of Revolving Fund a) Up to Rs.50,000 b) Rs.50,001 to 1,00,000 c) Rs.1,00,001 to `2,00,000 d) More than Rs.2,00,000 (Mutually exclusive from 2, a, iii & iv)	1.00 mark/year 1.50 mark/year 2.00 mark/year 3.00 mark/year
h) Development of video/radio programmes on Agril. Technologies	0.5 mark for each

* Certificate to be issued by competent authority

4) Designated Corporate Activities	
Farm Superintendent/ Asst. Horticulturist/ Technical Assistant/ Technical Officer / Asst. Professor (Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor in PPMC/Curator/ Manager ATIC/Training / Extension consultant / Technical Assistant D.E. & D.R's Office personnel / controller and coordinator of extension / External Examination / Teachers and Coordinator-Bakery Training Unit, Technical Officer at Dean Office/Teachers works in Dept. Kannada/ Teachers works (Agri. Clinic and Agri. business centre and corporate works/teachers involved in selection and documentation/ Monitoring ARIS cell. Any other corporate activities certified by the university authority.	Based on the evaluation by the immediate superior/ controlling officer, marks may be allotted for performance in the designated activity of the teacher at the rate of 10 marks per year for full time activity and 5 marks for part time activity.

II. Published Work during the Assessment Period	Max. Marks: 12
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a) For each full length article published in refereed journal	2.0 marks	
b) For each book published / edited		
i) Recognized publishers with ISBN	2.0 marks	
ii) Chapters in standard books with ISBN	1.0 mark	
iii) Published individually	0.5 mark	
iv) Research/ Extension Bulletin	0.5 mark	
c) i) For each research note/ communication in a journal/ abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop	0.5 mark	(Max. 5 marks)
ii) Popular article/ leaflet	0.25 mark	
d) Any other publications –		(Max. 5 marks)
i) As Author / Compiler of POP /Editor	0.5 mark each	
ii) As Assoc. Editor/Asst. Editor/Publisher/ Compiler of other publications	0.25 mark each	

Note: Any publications having more than 3 authors, each author will get equal marks and such of the publications which have more than 3 authors, fourth author onwards will get half of the assigned mark.

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference	Max. Marks: 4
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a) For organizing each activity as in the title		
i) up to 10 days	2.0 marks	(50% for course Co-director/ Associate – co-ordinator)
ii) more than 10 days	3.0 marks	
b) For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration		1 mark each
c) For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences, Workshops, group meet, etc.		0.5 mark each
d) Other members involved in organization of above activities		0.5 mark

IV. International Exposure (during the assessment period)	Max. Marks: 1
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International visits/training/courses	1 mark per activity
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V. Awards/ Distinctions Received (during the assessment period)	Max. Marks: 3
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a) International Award	2.5 marks for each	
b) National Award	2.0 marks for each	
c) State Award	1.5 mark for each	
d) University Award	1.00 mark for each	
e) Professional Society Award	0.75 mark for each	

VI. Corporate / Other Activities (During assessment period)	Max.Marks: 8
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a) Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades/P.G. coordinator/seminar in charge. Leader / member in monitoring team/ Crop Coordinator/drawing officer.	1.0 mark for each activity / year
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<p>b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of UAS activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam timetable committee/ Press meet work/ participation in UG&PG admission/ member involved in organization, selection of farmers / Teachers for nomination to various awards. Any other activities duly certified by the controlling officer</p>	<p>0.5 mark for each activity / year</p>
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VII. Outstation Service (AGP Rs.7000 and above for promotion to pay band of 37400 -67000 and AGP of 9000; AGP 8000 above for promotion to Pay band 37400-67000 and AGP of 10000) Max. Marks: 5

<p>a) A/B Class City - Nil b) C Class City – 1.0 mark / year of service c) Other Places – 2.0 marks / year of service</p>

VIII. Annual Evaluation Reports (during the assessment period) Max. Marks: 12

a) 'A' Grade	- 4 marks/year
b) 'B' Grade	- 3 marks/year
c) 'C' Grade	- 2 marks/year

IX. Performance in Interview Max. Marks: 10

Minimum marks to be obtained for promotion from AGP of `8000 to `9000 : 60

Minimum marks to be obtained for promotion from AGP of `9000 to `10000 : 60

PROPOSED SCORE CARD FOR ASSESSMENT OF ASSISTANT PROFESSORS OF PHYSICAL EDUCATION IN THE PAY BAND OF `15600-39100

(iii) to move from AGP ` 6000 to AGP ` 7000

(iv) to move from AGP ` 7000 to AGP ` 8000

I.	Performance / contribution during the Assessment period of corporate work. (certified by the competent authority)	Max. Marks: 50
a)	Organizing various inter campus/ inter University Tournaments	2 marks/event/year
b)	Serving as a team Manager/ Coach of the college sports/ cultural teams in the Inter Campus/ Local Tournaments	1 mark/event /year
c)	Accompanying the University sports/ cultural team as a Manager/Coach	1 mark/event/year
d)	Attending as-sports team selection committee member (State/University/District/ Taluk Teams)	1 mark/ event/year
e)	Serving as Member of Sports and cultural Councils	1 mark/event/year
f)	Serving as Technical Official/Expert outside the University	2 marks/event/year
g)	Attending as Committee Member of Field Day/Krishimela/ Convocation/National Festival/HSC/Disciplinary Committee or any other activities assigned by the College / University.	1 mark/event/year
h)	Other works attended by Physical Education Teacher i. Developing Sports Infrastructure for outdoor Games/ Gymnasium and indoor games. ii. Conducting sports activities in connection with the College Day, Hostel Day and during any other occasions.	1 mark/event/year

* Certificate issued by competent authority

II. Published Work During the Assessment Period Max. Marks: 10

a) For each full length article published in refereed journal	2.0 marks	
b) For each book published / edited		
i) Recognized publishers with ISBN	2.0 marks	

ii) Chapters in standard books with ISBN	1.0 mark	
iii) Published individually	0.5 mark	
iv) Research/ Extension Bulletin	0.5 mark	
c) i) For each research note/ communication in a journal	1.0 mark	(Max. 5 marks)
ii) abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop	0.5 mark	
ii) Popular article/ leaflet	0.25 mark	
d) Any other publications –		(Max. 5 marks)
i) As Author / Compiler of POP /Editor	0.5 mark each	
ii) As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications	0.25 mark each	

Note: Any publications having more than 3 authors, each author will get equal marks and such of the publications which have more than 3 authors, fourth author onwards will get half of the assigned mark.

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference **Max. Marks: 6**

a) For Organizing each activity as in the title	
i) Up to 10 days	2 marks
ii) More than 10 days	3 marks
b) For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration	1 mark each
c) For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences, Workshops etc. (except Annual Workshop)	0.5 mark each
(Other members involved in organization of above activities)	0.5 marks / activity

IV. International Exposure (during the assessment period) **Max. Marks: 1**

International visits/training/courses	1 mark / activity
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V. Awards/ Distinctions Received (during the assessment period) **Max. Marks: 3**

a) International Award	2.5 marks for each
b) National Award	2.0 marks for each
c) State Award	1.5 marks for each
d) University Award	1.0 mark for each
e) Professional Society Award	0.75 mark for each

VI. Corporate / Other Activities (during the assessment period) **Max. Marks: 13**

a) Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS Programme Officer / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial, Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades/P.G.co-ordinator/seminar incharge/ Leader / member in monitoring team/drawing officer.	1.0 mark for each activity / year
b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE/ camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of UAS activities/ Team Manager and Co-Team Manager to sports/ cultural activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee/ Press meet work/ participation in UG&PG admission/ member involved in organization, selection of farmers / Teachers for nomination to various awards. Any other activities duly certified by the controlling officer	0.5 mark for each activity / year

VII. Outstation Service (AGP of Rs.6000 and above) **Max.Marks: 5**

a) 'A/B' Class City - Nil
b) 'C' Class City – 1.0 mark / year of service
c) Other Places – 2.0 marks / year of service

Grade	AGP of Rs.6000 to 7000 (4 years)	AGP of Rs.7000 to 8000 (5 years)
a) 'A' Grade	3.0 marks/year	2.5 marks/year
b) 'B' Grade	2.5 marks/year	2.0 marks/year
c) 'C' Grade	2.0 marks/year	1.5 marks/year

Minimum marks to be obtained for promotion from AGP of `6000 to `7000 : 60

Minimum marks to be obtained for promotion from AGP of `7000 to `8000 : 60

SCORE CARD FOR ASSESSMENT

(i) FOR PROMOTION FROM ASSISTANT PROFESSOR (PAY BAND `15600-39100 + AGP `8000) TO ASSOCIATE PROFESSOR (PAY BAND `37400-67000 + AGP `9000) &

(ii) FOR PROMOTION FROM ASSOCIATE PROFESSOR (PAY BAND `37400-67000 + AGP `9000) TO PROFESSOR (PAY BAND `37400-67000 + AGP `10000)

II. Associate Professor Physical Education.

I.	Performance / contribution during the Assessment period of corporate work (the activities to be certified by the competent authority)	Max. Marks: 45
a)	Organising various Inter-campus/ Inter-University Tournaments	2 marks/activity/ year
b)	Serving as a team Manager/ Coach of the college sports/ cultural teams in the Inter Campus/ Local Tournaments	1 mark/activity/ year
c)	Accompanying the University sports/cultural team as a Manager /Coach.	1 mark/activity/ year
d)	Serving as member of Sports and Cultural Council	1 mark/activity/ year
e)	Serving as Technical Official/ Expert outside the University.	2 marks/activity/ year
f)	Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival / HSC/Disciplinary Committee or any other activities assigned by the College/University.	0.5 mark/activity/ year
g)	Other works attended by Physical Education Teacher i) Developing Sports Infrastructure for outdoor Games/ Gymnasium and indoor games. ii) Conducting sports activities in connection with the College Day, Hostel Day and during any other occasions.	1 mark/ activity/ year

II. Published Work during the Assessment Period

Max. Marks: 12

a)	For each full length article published in refereed journal	2.0 marks	
b)	For each book published / edited		
	i) Recognized publishers with ISBN	2.0 marks	
	ii) Chapters in standard books with ISBN	1.0 mark	
	iii) Published individually	0.5 mark	
	iv) Research/ Extension Bulletin	0.5 mark	
c)	i) For each research note/ communication in a journal/ abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop ii) Popular article/ leaflet	0.5 mark 0.25 mark	(Max. 5 marks)
d)	Any other publications – i) As Author / Compiler of POP /Editor ii) As Assoc. Editor/Asst. Editor/Publisher/ Compiler of other publications	0.5 mark each 0.25 mark each	(Max. 5 marks)

Note: Any publications having more than 3 authors, each author will get equal marks and such of the publications which have more than 3 authors, fourth author onwards will get half of the assigned mark.

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

Max. Marks: 4

a)	For Organizing each activity as in the title i) up to 10 days ii) more than 10 days	2.0 marks 3.0 marks (50% for course Co-director/ Associate – co-ordinator)
b)	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration	1 mark each
c)	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences, Workshops, group meet etc.	0.5 mark each
	(Other members involved in organization of above activities)	0.5 mark

IV. International Exposure (during the assessment period) Max. Marks: 1

International visits/training/courses	1 mark / activity
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V. Awards/ Distinctions Received (during the assessment period) Max. Marks: 3

a) International Award	2.5 marks for each
b) National Award	2.0 marks for each
c) State Award	1.5 mark for each
d) University Award	1.00 mark for each
e) Professional Society Award	0.75 mark for each

VI. Corporate / Other Activities (during the assessment period) Max. Marks: 8

a) Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS Programme Officer / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge./ Leader / member in Monitoring Team/drawing officer.	1.0 mark for each activity / year
b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of UAS activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee, /Press meet work/ participation in UG&PG admission/ member involved in organization, selection of Farmers / Teachers for nomination to various awards. Any other activities duly certified by the controlling officer	0.5 mark for each activity / year

VII. Outstation Service (AGP Rs.7000 and above for promotion to pay band of 37400 -67000 and AGP of 9000; AGP 8000 above for promotion to Pay band 37400-67000 and AGP of 10000) Max. Marks: 5

a) ‘A/B’ Class City - Nil
b) ‘C’ Class City – 1.0 mark / year of service
c) Other Places – 2.0 marks / year of service

VIII. Annual Evaluation Reports (during the assessment period) Max. Marks: 12

a) ‘A’ Grade	- 4 marks/year
b) ‘B’ Grade	- 3 marks/year
c) ‘C’ Grade	- 2 marks/year

IX. Performance in Interview Max. Marks: 10

Minimum marks to be obtained for promotion from AGP of `8000 to `9000 : 60

Minimum marks to be obtained for promotion from AGP of `9000 to `10000 : 60

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PROPOSED SCORE CARD FOR ASSESSMENT OF ASSISTANT LIBRARIAN IN THE PAY BAND OF `15600-39100

(i) to move from AGP ` 6000 to AGP ` 7000

(ii) to move from AGP ` 7000 to AGP ` 8000

I. Assistant librarian.

I.	Library Services (all activities to be certified by the competent authority)	Max. Marks 50
	1. Library Services: Services rendered in different section of the Library like Acquisition, Periodicals, Technical, Circulation, Documentation, Maintenance, Computer, Reference etc.,	5 marks for each activity / year in any one of the sections.
	2. Specialized / Additional Services during assessment period: Services rendered under the following sections a. Binding section, b. General T.B.B. c. SC/ST, ST Book Bank, d. Photographic section, e. Institutional Repositories, f. Digital Library, g. Assisting Librarian in Administration.	3 marks/ year
	3. Course offered to PG students (Non credit course)	1 mark / credit hour
	4. Innovative Library Activities: Conducting Library Usage survey, conducting Book Exhibition, preparation of Reading list for students, Creation of databases OPAC. serving as a member of University Committee, Special Guest Lecture, Institution Building Activities.	1 mark for each activity/year
	5. Adhoc projects (externally funded) for each project budget outlay. a) Projects obtained on complete mode. b) Institutional projects assigned by the University.	0.5 mark /Rs.1 lakh outlay 0.25 /Rs.1 lakh outlay (50% marks for Co-PI/ Associates)

II. Published Work during the Assessment Period

Max. Marks: 10

a)	For each full length article published in refereed journal	2.0 marks	
b)	For each book published / edited		
i)	Recognized publishers with ISBN	2.0 marks	
ii)	Chapters in standard books with ISBN	1.0 mark	
iii)	Published individually	0.5 mark	
iv)	Research/ Extension Bulletin	0.5 mark	
c)	i) For each research note/ communication in a journal	1.0 mark	(Max. 5 marks)
	ii) abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop	0.5 mark	
	ii) Popular article/ leaflet	0.25 mark	

Note: Any publications having more than 3 authors, each author will get equal marks and such of the publications which have more than 3 authors, fourth author onwards will get half of the assigned mark.

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

Max. Marks: 6

a)	For organizing each activity as in the title	2 marks
i)	Up to 10 days	3 marks
ii)	More than 10 days	(50% marks for Co-ordinator & Associate Co-ordinator)
b)	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration	2 mark each
c)	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences, Workshops etc. (except Annual Workshop)	1 mark each

IV. International Exposure (during the Assessment Period)

Max. Marks: 1

International visits/training/courses	1 mark / activity
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V. Awards/ Distinctions received (during the Assessment Period)

Max. Marks: 3

a) International Award	2.5 marks for each
b) National Award	2.0 marks for each

c) State Award	1.5 marks for each
d) University Award	1.0 mark for each
e) Professional Society Award	0.75 mark for each

VI. Corporate / Other Activities (during the assessment period)

Max. Marks: 13

a) Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.) / Scrutinizing UG/PG grades/ P.G.co-ordinator/seminar incharge/ Leader / member in monitoring team/drawing officer.	1.0 mark for each activity / year
b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of UAS activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, / Press meet work/ participation in UG&PG admission/ member involved in organization, selection of farmers / teachers for nomination to various awards.	0.5 mark for each activity / year
Any other activities duly certified by the controlling officer	

VII. Outstation Service (AGP of Rs.6000 and above)

Max.Marks: 5

a) 'A/B' Class City - Nil
b) 'C' Class City – 1.0 mark / year of service
c) Other Places – 2.0 marks / year of service

VIII. Annual Evaluation Reports (during the assessment period)

Max.Marks: 12

Grade	AGP of Rs.6000 to 7000 (4 years)	AGP of Rs.7000 to 8000 (5 years)
a) 'A' Grade	3.0 marks	2.5 marks
b) 'B' Grade	2.5 marks	2.0 marks
c) 'C' Grade	2.0 marks	1.5 mark

Minimum marks to be obtained for promotion from AGP of `6000 to `7000 : 60

Minimum marks to be obtained for promotion from AGP of `7000 to `8000 : 60

SCORE CARD FOR ASSESSMENT

(i) FOR PROMOTION FROM ASSISTANT LIBRARIAN (PAY BAND `15600-39100 + AGP `8000) TO DEPUTY LIBRARIAN (PAY BAND `37400-67000 + AGP `9000)

I	Services rendered in different sections of the Library during assessment period	Maximum 45 marks
	Acquisition Section:- <ol style="list-style-type: none"> 1. Listing of indented books for Library Committee meeting. 2. Procuring of books from different firms. 3. Taking entries of books into the accession register. 4. Attending audit queries. 5. Sending list of books to the indented Departments. 	1 mark for each activity/year
	Periodical Section:- <ol style="list-style-type: none"> 1. Subscribing Indian and foreign periodicals. 2. Receiving gift and exchange of periodicals. 3. Sending reminders. 4. Sending journals for binding section. 5. Attending audit queries. 	1 mark for each activity /year
	Technical Section:- <ol style="list-style-type: none"> 1. Classification of books & journals. 2. Cataloguing of books & journals. 3. Technical processing of books & journals. 4. Preparation of catalogue cards & merging with existing catalogues. 5. Maintenance of Shelf List / OPAC 	1 mark for each activity /year
	Circulation Section:- <ol style="list-style-type: none"> 1. Library Membership- issuing Computerized ID Cards for students, teachers and researchers. 2. Supervision of Charging System and Discharging system. 3. Overdue collections. 4. Issuing No-dues certificates for teachers and students. 5. Inter Library loan/allotment of Research Cubicles. 	1 mark for each activity /year
	Reference Section:- <ol style="list-style-type: none"> 1. Providing reference service to the users of the Library with print and non print sources. 2. Acquisition of Reports and Theses. 3. Classification and cataloguing of Reports and Theses. 4. Offering orientation courses to UG and PG students. 5. Maintenance of Reference Section, Report Section and Theses Section. 	1 mark for each activity /year
	Documentation Section:- <ol style="list-style-type: none"> 1. Preparation of recent additions (Monthly). 2. Compilation of Current Catalogue of periodicals. 3. Compilation of bibliographies. 4. Compilation of Catalogue of Theses. 5. Technical Information Services and Reading lists. 	1 mark for each activity /year
	Maintaining of Books / Periodicals Section:- <ol style="list-style-type: none"> 1. Maintenance of book stacks. 2. Maintenance of periodicals. 3. Removal books for binding and repair. 4. Providing reader guides and bay guides. 5. Providing reference service. 	1 mark for each activity /year
	Computer Section:- <ol style="list-style-type: none"> 1. Providing Internet Service to the readers. 2. Subscription of CD-ROM databases. 3. Subscription of on line journals. 4. OPAC (Online Public Access Catalogue) 5. Over all maintenance of Computer Section. 	1 mark for each activity /year
	Courses offered to PG students (Non credit course)	1 mark / credit hour
	Specialized Library Services	
	Reprographic Section:- <ol style="list-style-type: none"> 1. Procurement of materials for Reprographic section. 2. Maintenance of the Photocopies. 3. Maintenance of the printers. 	1 mark for each activity /year
	General Text Book Bank:- <ol style="list-style-type: none"> 1. Procurement of Text Books for TBB 	1 mark for each activity /year

	2. Issue and return of the Text books to students. 3. Issuing No-dues Certificates to students.	
	SC/ST Book Bank:- 1. Procurement of Text Books to SC/ST Book Bank. 2. Issue and return of the Text books to SC/ST students. 3. Issuing No-dues Certificates for SC/ST students.	1 mark for each activity /year
	Binding Section:- 1. Procurement of materials for the Binding Section. 2. Arranging Books, Journals, Reports for Binding. 3. Supervision of the Binding Section.	1 mark for each activity /year
	Photographic Section:- 1. Procurement of materials for the Photographic Section. 2. Collection of fees for ID Cards. 3. Distribution of photo ID Cards.	1 mark for each activity /year
	Adopting information and Technologies (ICT) 1. Video Library maintenance 2. Digitalization of documents 3. E-learning	1 mark for each activity /year
	Ad-hoc projects - project budget outlay 1. Projects obtained on competitive mode. 2. Institutional Project assigned by the University.	0.5 mark /Rs.1 lakh 0.25mark /Rs.1 lakh (50% marks for Co-PI/ Associates)

* Certificate to be issued by competent authority

II. Published work during the Assessment Period

Max. Marks: 12

a) For each full length article published in refereed journal	2.0 marks	
b) For each book published / edited		
i) Recognized publishers with ISBN	2.0 marks	
ii) Chapters in standard books with ISBN	1.0 mark	
iii) Published individually	0.5 mark	
iv) Research/ Extension Bulletin	0.5 mark	
c) i) For each research note/ communication in a journal/ abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop	0.5 mark	(Max. 5 marks)
ii) Popular article/ leaflet	0.25 mark	

Note: Any publications having more than 3 authors, each author will get equal marks and such of the publications which have more than 3 authors, fourth author onwards will get half of the assigned mark.

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

Max. Marks: 4

a) For Organizing each activity as in the title i) up to 10 days ii) more than 10 days	2.0 marks 3.0 marks (50% for course Co-director, Associate co-ordinator).
b) For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration	1 mark each
c) For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / group meet etc.	0.5 mark each
(Other members involved in organization of above activities)	0.5 mark

IV. International Exposure (during the Assessment Period)

Max. Marks: 1

International visits/trainings/courses	1 mark /activity
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V. Awards/ Distinctions received (during the Assessment Period)

Max. Marks: 3

a) International Award	2.5 marks for each
b) National Award	2.0 marks for each
c) State Award	1.5 mark for each
d) University Award	1.00 mark for each
e) Professional Society Award	0.75 mark for each

VI. Corporate / Other Activities (during the assessment period)

Max. Marks: 8

<p>a) Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian /Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.co-ordinator/seminar in-charge/ Leader / member in monitoring team/drawing officer.</p>	<p>1.0 mark for each activity / year</p>
<p>b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of UAS activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam timetable committee, / Press meet work/ participation in UG&PG admission/ member involved in organization, selection of farmers /teachers for nomination to various awards.</p> <p>Any other activities duly certified by the controlling officer</p>	<p>0.5 mark for each activity / year</p>

VII. Outstation Service (AGP Rs.7000 and above for promotion to pay band of 37400 -67000 and AGP of 9000; AGP 8000 above for promotion to Pay band 37400-67000 and AGP of 10000) **Max. Marks: 5**

<p>a) 'A/B' Class City - Nil b) 'C' Class City – 1.0 mark / year of service c) Other Places – 2.0 marks / year of service</p>

VIII. Annual Evaluation Reports (during the assessment period) **Max. Marks: 12**

<p>a) 'A' Grade</p>	<p>- 4 marks/year</p>
<p>b) 'B' Grade</p>	<p>- 3 marks/year</p>
<p>c) 'C' Grade</p>	<p>- 2 marks/year</p>

IX. Performance in Interview **Max.Marks: 10**

Minimum marks to be obtained for promotion from AGP of ₹8000 to ₹9000 : 60

BY ORDER,
-SD-
(G. R. Ramaswamy)
REGISTRAR



ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ, ಕರ್ನಾಟಕ
University of Agricultural and Horticultural Sciences, Shimoga, Karnataka

**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

Assistant Professor in the Pay Band ₹.15600-39100
To move from AGP ₹.6000 to AGP ₹.7000

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date on which M. Phil / Ph. D degree was conferred.	
7	Date of joining duty at the UAS/UHS/UAHS as Asst. Professor in the AGP ₹.6000	
8	Date of joining duty in the present post / grade (Pay Band).	
9	a. Date of completion of 6 years service in the cadre of Asst. Professor (Pay Band) (for those who do not possess M.Phil / Ph. D degree).	
	b. Date of completion of 5 years service in the cadre of Asst. Professor (Pay Band) in case of M. Phil degree holders.	
	c. Date of completion of 4 years of service in the cadre of Asst. Professor (Pay Band) in case of Ph. D. degree holders.	

10	<p>Specific Achievements in Teaching/Research/Extension work during Assessment Period (the activities to be certified by competent authority).</p> <p>Teaching:</p> <ul style="list-style-type: none"> ❖ Undergraduate and postgraduate courses offered. ❖ Guidance to PG students as Chairman & Member of advisory Committee. ❖ Teaching aids developed (Manuals, RAWE manuals etc). ❖ Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.) <p>Research:</p> <ul style="list-style-type: none"> ▪ University Projects – As PI & Co-PI. ▪ Ad-hoc Projects (externally funded) – As PI & Co-PI. ▪ Patents/Varieties/Prototypes/Technologies developed/Breeder quality seeds production/Endorsement of notified varieties identified ▪ Development of institutional facilities from external funds. ▪ Compilation/preparation of Annual Research Report/QRT report. <p>Extension:</p> <ul style="list-style-type: none"> • Transfer of Technologies (Farm trials/Field days/Krishi Melas)
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	<p>Demonstrations/Exhibitions/Discussion meetings conducted.</p> <ul style="list-style-type: none"> • Training programmes – (a) Upto 1 week duration as Co-ordinator and Assoc. Co-ordinator; (b) More than 1 week duration as Co-ordinator and Assoc. Co-ordinator. • As resource person in Training Programme/Refresher Course/Winter/Summer Schools/NSS/RAWE etc. • Participating as Resource Person in bi-monthly Technical Workshop or campaign. • Diagnostic visits to Farmers Field/Radio/TV talks. • Feedback to research based on which research projects have been proposed. • Profit generated out of Revolving Fund (a) upto 50000 (b) 50000 to 1 Lakh (c) 1 Lakh to 2 Lakh (d) more than 2 Lakh. • Development of video/Radio Programmes on Agril.Technologies.
11	<p>Designated Corporate Activities Farm Superintendent/Asst. Horticulturist/Technical Assistant/Technical Officer in Dean's, DR's and DE's Office etc. Any other corporate activities certified by the University authorities.</p>
12	<p>Published work During the Assessment Period:</p> <ul style="list-style-type: none"> ◆ Full length research article in referred journal. ◆ For each book published / edited (a) Recognized publishers with ISBN (b) ◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin. ◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
13	<p>Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference</p> <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
14	<p>International Exposure International visits/training/courses/seminars/consultations</p>
15	<p>Awards / distinctions received:</p> <ul style="list-style-type: none"> ♂ International Award. ♂ National award. ♂ State award. ♂ University Award. ♂ Professional Society Award.
16	<p>Corporate / Other Activities</p> <ul style="list-style-type: none"> <input type="checkbox"/> Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. <input type="checkbox"/> Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. <input type="checkbox"/> Any other activities duly certified by the controlling officer
17	<p>Outstation Service (Other than GKVK & Hebbal).</p>
18	<p>Any other significant achievement (with documentary proof).</p>

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ, ಕರ್ನಾಟಕ
University of Agricultural and Horticultural Sciences, Shimoga, Karnataka

**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

Assistant Professor in the Pay Band ₹.15600-39100
To move from AGP ₹.7000 to AGP ₹.8000

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date of joining duty at the UAS/UHS/UAHS	
7	a. Date on which the pay band of ₹.15600-39100 + AGP ₹.6000 was attained.	
	b. Date on which the pay band of ₹.15600-39100 + AGP ₹.7000 was attained.	
	c. Date of completion of 5 years service in the grade of Assistant Professor in the pay band of ₹.15600-39100 + AGP ₹.7000..	

8	<p>Specific Achievements in Teaching/Research/Extension work during Assessment Period (the activities to be certified by competent authority).</p> <p>Teaching:</p> <ul style="list-style-type: none">❖ Undergraduate and postgraduate courses offered.❖ Guidance to PG students as Chairman & Member of advisory Committee.❖ Teaching aids developed (Manuals, RAWE manuals etc).❖ Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.) <p>Research:</p> <ul style="list-style-type: none">▪ University Projects – As PI & Co-PI.▪ Ad-hoc Projects (externally funded) – As PI & Co-PI.▪ Patents/Varieties/Prototypes/Technologies developed/Breeder quality seeds production/Endorsement of notified varieties identified▪ Development of institutional facilities from external funds.▪ Compilation/preparation of Annual Research Report/QRT report. <p>Extension:</p> <ul style="list-style-type: none">• Transfer of Technologies (Farm trials/Field days/Krishi Melas Demonstrations/Exhibitions/Discussion meetings conducted.• Training programmes – (a) Upto 1 week duration as Co-ordinator and Assoc. Co-ordinator; (b) More than 1 week duration as Co-ordinator and Assoc. Co-ordinator.• As resource person in Training Programme/Refresher Course/Winter/Summer Schools/NSS/RAWE etc.
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	<ul style="list-style-type: none"> • Participating as Resource Person in bi-monthly Technical Workshop or campaign. • Diagnostic visits to Farmers Field/Radio/TV talks. • Feedback to research based on which research projects have been proposed. • Profit generated out of Revolving Fund (a) upto 50000 (b) 50000 to 1 Lakh (c) 1 Lakh to 2 Lakh (d) more than 2 Lakh. • Development of video/Radio Programmes on Agril.Technologies.
9	<p>Designated Corporate Activities</p> <p>Farm Superintendent/Asst. Horticulturist/Technical Assistant/Technical Officer in Dean's, DR's and DE's Office etc.</p> <p>Any other corporate activities certified by the University authorities.</p>
10	<p>Published work During the Assessment Period:</p> <ul style="list-style-type: none"> ◆ Full length research article in referred journal. ◆ For each book published / edited (a) Recognized publishers with ISBN (b) ◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin. ◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
11	<p>Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference</p> <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
12	<p>International Exposure</p> <p>International visits/training/courses/seminars/consultations</p>
13	<p>Awards / distinctions received:</p> <ul style="list-style-type: none"> ♂ International Award. ♂ National award. ♂ State award. ♂ University Award. ♂ Professional Society Award.
14	<p>Corporate / Other Activities</p> <ul style="list-style-type: none"> <input type="checkbox"/> Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. <input type="checkbox"/> Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. <input type="checkbox"/> Any other activities duly certified by the controlling officer
15	<p>Outstation Service (Other than GKVK & Hebbal).</p>
16	<p>Any other significant achievement (with documentary proof).</p>

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

For promotion from Assistant Professor (Pay Band ₹.15600-39100+ AGP ₹.8000) to
Associate Professor (Pay Band ₹.37400-67000+AGP ₹.9000)

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date of joining duty at the UAS/UHS/UAHS	
7	a. Date on which the pay band of ` .15600-39100 + AGP ` .6000 was attained.	
	b. Date on which the pay band of ` .15600-39100 + AGP ` .7000 was attained.	
	c. Date of completion of 3 years service in the grade of Assistant Professor in the pay band of ` .15600-39100 + AGP ` .8000.	

8	<p>Specific Achievements in Teaching/Research/Extension work during Assessment Period (the activities to be certified by competent authority).</p> <p>Teaching:</p> <ul style="list-style-type: none">❖ Undergraduate and postgraduate courses offered.❖ Guidance to PG students as Chairman & Member of advisory Committee.❖ Teaching aids developed (Manuals, RAWE manuals etc).❖ Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.) <p>Research:</p> <ul style="list-style-type: none">▪ University Projects – As PI & Co-PI.▪ Ad-hoc Projects (externally funded) – As PI & Co-PI.▪ Patents/Varieties/Prototypes/Technologies developed/Breeder quality seeds production/Endorsement of notified varieties identified▪ Development of institutional facilities from external funds.▪ Compilation/preparation of Annual Research Report/QRT report. <p>Extension:</p> <ul style="list-style-type: none">• Transfer of Technologies (Farm trials/Field days/Krishi Melas Demonstrations/Exhibitions/Discussion meetings conducted.• Training programmes – (a) Upto 1 week duration as Co-ordinator and Assoc. Co-ordinator; (b) More than 1 week duration as Co-ordinator and Assoc. Co-ordinator.• As resource person in Training Programme/Refresher Course/Winter/Summer Schools/NSS/RAWE etc.• Participating as Resource Person in bi-monthly Technical Workshop or campaign.
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	<ul style="list-style-type: none"> • Diagnostic visits to Farmers Field/Radio/TV talks. • Feedback to research based on which research projects have been proposed. • Profit generated out of Revolving Fund (a) upto 50000 (b) 50000 to 1 Lakh (c) 1 Lakh to 2 Lakh (d) more than 2 Lakh. • Development of video/Radio Programmes on Agril.Technologies.
9	Designated Corporate Activities Farm Superintendent/Asst. Horticulturist/Technical Assistant/Technical Officer in Dean's, DR's and DE's Office etc. Any other corporate activities certified by the University authorities.
10	Published work During the Assessment Period: <ul style="list-style-type: none"> ◆ Full length research article in referred journal. ◆ For each book published / edited (a) Recognized publishers with ISBN (b) ◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin. ◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
11	Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
12	International Exposure International visits/training/courses/seminars/consultations
13	Awards / distinctions received: <ul style="list-style-type: none"> ☞ International Award. ☞ National award. ☞ State award. ☞ University Award. ☞ Professional Society Award.
14	Corporate / Other Activities <ul style="list-style-type: none"> ☐ Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. ☐ Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. ☐ Any other activities duly certified by the controlling officer
15	Outstation Service (Other than GKVK & Hebbal).
16	Any other significant achievement (with documentary proof).

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

For promotion from Associate Professor (Pay Band ₹.37400-67000 + AGP ₹.9000) to
Professor (Pay Band ₹.37400-67000 + AGP ₹.10000)

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date of joining duty at the UAS/UHS/UAHS	
7	Date of Joining duty as associate Professor (Pay Band of ₹.37400-67000 + AGP 9000)	
8	Date on which Ph.D. degree was conferred	
9	a) Date on which the pay band of ` .15600-39100 + AGP ` .6000 was attained.	
	b) Date on which the pay band of ` .15600-39100 + AGP ` .7000 was attained.	
	c) Date on which the pay band of ` .15600-39100 + AGP ` .8000 was attained.	
	d) Date of completion of 3 years service in the grade of Associate Professor in the pay band of ` .37400-67000 + AGP ` .9000.	

10	<p>Specific Achievements in Teaching/Research/Extension work during Assessment Period (the activities to be certified by competent authority).</p> <p>Teaching:</p> <ul style="list-style-type: none">❖ Undergraduate and postgraduate courses offered.❖ Guidance to PG students as Chairman & Member of advisory Committee.❖ Teaching aids developed (Manuals, RAWE manuels etc).❖ Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.) <p>Research:</p> <ul style="list-style-type: none">▪ University Projects – As PI & Co-PI.▪ Ad-hoc Projects (externally funded) – As PI & Co-PI.▪ Patents/Varieties/Prototypes/Technologies developed/Breeder quality seeds production/Endorsement of notified varieties identified▪ Development of institutional facilities from external funds.▪ Compilation/preparation of Annual Research Report/QRT report. <p>Extension:</p> <ul style="list-style-type: none">• Transfer of Technologies (Farm trials/Field days/Krishi Melas Demonstrations/Exhibitions/Discussion meetings conducted.• Training programmes – (a) Upto 1 week duration as Co-ordinator and Assoc. Co-ordinator; (b) More than 1 week duration as Co-ordinator and Assoc. Co-ordinator.• As resource person in Training Programme/Refresher Course/Winter/Summer Schools/NSS/RAWE etc.
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	<ul style="list-style-type: none"> • Participating as Resource Person in bi-monthly Technical Workshop or campaign. • Diagnostic visits to Farmers Field/Radio/TV talks. • Feedback to research based on which research projects have been proposed. • Profit generated out of Revolving Fund (a) upto 50000 (b) 50000 to 1 Lakh (c) 1 Lakh to 2 Lakh (d) more than 2 Lakh. • Development of video/Radio Programmes on Agril.Technologies.
11	<p>Designated Corporate Activities Farm Superintendent/Asst. Horticulturist/Technical Assistant/Technical Officer in Dean's, DR's and DE's Office etc. Any other corporate activities certified by the University authorities.</p>
12	<p>Published work During the Assessment Period:</p> <ul style="list-style-type: none"> ◆ Full length research article in referred journal. ◆ For each book published / edited (a) Recognized publishers with ISBN (b) ◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin. ◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
13	<p>Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference</p> <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
14	<p>International Exposure International visits/training/courses/seminars/consultations</p>
15	<p>Awards / distinctions received:</p> <ul style="list-style-type: none"> ☞ International Award. ☞ National award. ☞ State award. ☞ University Award. ☞ Professional Society Award.
16	<p>Corporate / Other Activities</p> <ul style="list-style-type: none"> ☞ Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. ☞ Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. ☞ Any other activities duly certified by the controlling officer
17	<p>Outstation Service (Other than GKVK & Hebbal).</p>
18	<p>Any other significant achievement (with documentary proof).</p>

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Associate Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



ನೇಗಲ ಮೇಲೆಯೇ ನಿಂತಿದೆ ಭರ್ಮ

ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ, ಕರ್ನಾಟಕ
University of Agricultural and Horticultural Sciences, Shimoga, Karnataka

**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

Assistant Professor of Physical Education in the Pay Band ₹.15600-39100
To move from AGP ₹.6000 to AGP ₹.7000

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date on which M. Phil / Ph. D degree was conferred.	
7	Date of joining duty at the UAS/UHS/UAHS as Asst. Professor in the AGP ₹.6000	
8	Date of joining duty in the present post / grade (Pay Band).	
9	a. Date of completion of 6 years service in the cadre of Asst. Professor (Pay Band) (for those who do not possess M.Phil / Ph. D degree).	
	b. Date of completion of 5 years service in the cadre of Asst. Professor (Pay Band) in case of M. Phil degree holders.	
	c. Date of completion of 4 years of service in the cadre of Asst. Professor (Pay Band) in case of Ph. D. degree holders.	

10	Performance / contribution during the Assessment period of corporate work. <ul style="list-style-type: none">≈ Organizing various inter campus/ inter University Tournaments.≈ Serving as a team Manager/ Coach of the college sports/ cultural teams in the Inter Campus/ Local Tournaments/Member of Sports and Cultural Councils/ Technical Official/Expert outside the University.≈ Accompanying the University sports/ cultural team as a Manager/Coach.≈ Attending as-sports team selection committee member (State/University/District/ Taluk Teams/ Committee Member of Field Day/Krishimela/Convocation/ National Festival/HSC/Disciplinary Committee or any other activities assigned by the College / University.≈ Other works attended by Physical Education Teacher. i. Developing Sports Infrastructure for outdoor Games/Gymnasium and indoor games. ii Conducting sports activities in connection with the College Day, Hostel Day and during any other occasions.
11	Published work During the Assessment Period: <ul style="list-style-type: none">◆ Full length research article in referred journal.◆ For each book published / edited (a) Recognized publishers with ISBN (b)◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin.◆ Research note / communication in a journal/abstract in Symposium/

	Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
12	Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
13	International Exposure International visits/training/courses/seminars/consultations
14	Awards / distinctions received: ☿ International Award. ☿ National award. ☿ State award. ☿ University Award. ☿ Professional Society Award.
15	Corporate / Other Activities <input type="checkbox"/> Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. <input type="checkbox"/> Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. <input type="checkbox"/> Any other activities duly certified by the controlling officer
16	Outstation Service (Other than GKVK & Hebbal).
17	Any other significant achievement (with documentary proof).

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ, ಕರ್ನಾಟಕ
University of Agricultural and Horticultural Sciences, Shimoga, Karnataka

**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

Assistant Professor **Physical Education** in the Pay Band ₹.15600-39100
To move from AGP ₹.7000 to AGP ₹.8000

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date of joining duty at the UAS/UHS/UAHS	
7	a. Date on which the pay band of ₹.15600-39100 + AGP ₹.6000 was attained.	
	b. Date on which the pay band of ₹.15600-39100 + AGP ₹.7000 was attained.	
	c. Date of completion of 5 years service in the grade of Assistant Professor in the pay band of ₹.15600-39100 + AGP ₹.7000..	

8	<p>Performance / contribution during the Assessment period of corporate work.</p> <ul style="list-style-type: none"> ≈ Organizing various inter campus/ inter University Tournaments. ≈ Serving as a team Manager/ Coach of the college sports/ cultural teams in the Inter Campus/ Local Tournaments/Member of Sports and Cultural Councils/ Technical Official/Expert outside the University. ≈ Accompanying the University sports/ cultural team as a Manager/Coach. ≈ Attending as-sports team selection committee member (State/University/District/ Taluk Teams/ Committee Member of Field Day/Krishimela/Convocation/ National Festival/HSC/Disciplinary Committee or any other activities assigned by the College / University. ≈ Other works attended by Physical Education Teacher. i. Developing Sports Infrastructure for outdoor Games/Gymnasium and indoor games. ii Conducting sports activities in connection with the College Day, Hostel Day and during any other occasions.
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9	<p>Published work During the Assessment Period:</p> <ul style="list-style-type: none"> ◆ Full length research article in referred journal. ◆ For each book published / edited (a) Recognized publishers with ISBN (b) Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin. ◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
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10	Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
11	International Exposure International visits/training/courses/seminars/consultations
12	Awards / distinctions received: <ul style="list-style-type: none"> ☿ International Award. ☿ National award. ☿ State award. ☿ University Award. ☿ Professional Society Award.
13	Corporate / Other Activities <ul style="list-style-type: none"> <input type="checkbox"/> Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. <input type="checkbox"/> Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. <input type="checkbox"/> Any other activities duly certified by the controlling officer
14	Outstation Service (Other than GKVK & Hebbal).
15	Any other significant achievement (with documentary proof).

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ, ಕರ್ನಾಟಕ
University of Agricultural and Horticultural Sciences, Shimoga, Karnataka

**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

For promotion from Assistant Professor of Physical Education (Pay Band ₹.15600-39100+ AGP ₹.8000) to Associate Professor of Physical Education (Pay Band ₹.37400-67000+AGP ₹.9000)

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date of joining duty at the UAS/UHS/UAHS	
7	a. Date on which the pay band of ` .15600-39100 + AGP ` .6000 was attained.	
	b. Date on which the pay band of ` .15600-39100 + AGP ` .7000 was attained.	
	c. Date of completion of 3 years service in the grade of Assistant Professor in the pay band of ` .15600-39100 + AGP ` .8000.	

8	Performance / contribution during the Assessment period of corporate work. ≈ Organizing various inter campus/ inter University Tournaments. ≈ Serving as a team Manager/ Coach of the college sports/ cultural teams in the Inter Campus/ Local Tournaments/Member of Sports and Cultural Councils/ Technical Official/Expert outside the University. ≈ Accompanying the University sports/ cultural team as a Manager/Coach. ≈ Attending as-sports team selection committee member (State/University/District/ Taluk Teams/ Committee Member of Field Day/Krishimela/Convocation/ National Festival/HSC/Disciplinary Committee or any other activities assigned by the College / University. ≈ Other works attended by Physical Education Teacher. i. Developing Sports Infrastructure for outdoor Games/Gymnasium and indoor games. ii Conducting sports activities in connection with the College Day, Hostel Day and during any other occasions.
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9	Published work During the Assessment Period: <ul style="list-style-type: none">◆ Full length research article in referred journal.◆ For each book published / edited (a) Recognized publishers with ISBN (b) Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin.◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop.◆ Any other publications.
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10	Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
11	International Exposure International visits/training/courses/seminars/consultations
12	Awards / distinctions received: <ul style="list-style-type: none"> ☿ International Award. ☿ National award. ☿ State award. ☿ University Award. ☿ Professional Society Award.
13	Corporate / Other Activities <ul style="list-style-type: none"> <input type="checkbox"/> Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. <input type="checkbox"/> Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. <input type="checkbox"/> Any other activities duly certified by the controlling officer
14	Outstation Service (Other than GKVK & Hebbal).
15	Any other significant achievement (with documentary proof).

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**

**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

For promotion from Associate Professor of Physical Education (Pay Band ₹.37400-67000 + AGP ₹.9000) to
Professor of Physical Education (Pay Band ₹.37400-67000 + AGP ₹.10000)

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date of joining duty at the UAS/UHS/UAHS	
7	Date of Joining duty as associate Professor (Pay Band of ₹.37400-67000 + AGP 9000)	
8	Date on which Ph.D. degree was conferred	
9	a) Date on which the pay band of ` .15600-39100 + AGP ` .6000 was attained.	
	b) Date on which the pay band of ` .15600-39100 + AGP ` .7000 was attained.	
	c) Date on which the pay band of ` .15600-39100 + AGP ` .8000 was attained.	
	d) Date of completion of 3 years service in the grade of Associate Professor in the pay band of ` .37400-67000 + AGP ` .9000.	

10	Performance / contribution during the Assessment period of corporate work. <ul style="list-style-type: none">≈ Organizing various inter campus/ inter University Tournaments.≈ Serving as a team Manager/ Coach of the college sports/ cultural teams in the Inter Campus/ Local Tournaments/Member of Sports and Cultural Councils/ Technical Official/Expert outside the University.≈ Accompanying the University sports/ cultural team as a Manager/Coach.≈ Attending as-sports team selection committee member (State/University/District/ Taluk Teams/ Committee Member of Field Day/Krishimela/Convocation/ National Festival/HSC/Disciplinary Committee or any other activities assigned by the College / University.≈ Other works attended by Physical Education Teacher. i. Developing Sports Infrastructure for outdoor Games/Gymnasium and indoor games. ii Conducting sports activities in connection with the College Day, Hostel Day and during any other occasions.
11	Published work During the Assessment Period: <ul style="list-style-type: none">◆ Full length research article in referred journal.◆ For each book published / edited (a) Recognized publishers with ISBN (b)◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin.◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop.◆ Any other publications.
12	Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/

	Workshop/ Conference <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
13	International Exposure International visits/training/courses/seminars/consultations
14	Awards / distinctions received: <ul style="list-style-type: none"> ☿ International Award. ☿ National award. ☿ State award. ☿ University Award. ☿ Professional Society Award.
15	Corporate / Other Activities <ul style="list-style-type: none"> <input type="checkbox"/> Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. <input type="checkbox"/> Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. <input type="checkbox"/> Any other activities duly certified by the controlling officer
16	Outstation Service (Other than GKVK & Hebbal).
17	Any other significant achievement (with documentary proof).

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ, ಕರ್ನಾಟಕ
University of Agricultural and Horticultural Sciences, Shimoga, Karnataka

**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

Assistant **Librarian** in the Pay Band ₹.15600-39100

To move from AGP ₹.6000 to AGP ₹.7000

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date on which M. Phil / Ph. D degree was conferred.	
7	Date of joining duty at the UAS/UHS/UAHS as Asst. Professor in the AGP ₹.6000	
8	Date of joining duty in the present post / grade (Pay Band).	
9	d. Date of completion of 6 years service in the cadre of Asst. Professor (Pay Band) (for those who do not possess M.Phil / Ph. D degree).	
	e. Date of completion of 5 years service in the cadre of Asst. Professor (Pay Band) in case of M. Phil degree holders.	
	f. Date of completion of 4 years of service in the cadre of Asst. Professor (Pay Band) in case of Ph. D. degree holders.	

10	<p>Specific Achievements in Library Services (all activities to be certified by the competent authority)</p> <ul style="list-style-type: none"> ☞ Services rendered in different section of the Library like Acquisition, Periodicals, Technical, Circulation, Documentation, Maintenance, Computer, Reference etc., ☞ Specialized / Additional Services during assessment period: Services rendered under the following sections Binding section, b. General T.B.B. c. SC/ST, ST Book Bank, d. Photographic section, e. Institutional Repositories, f. Digital Library, g. Assisting Librarian in Administration. ☞ Courses offered to PG students(Non credit course) <p>Innovative Library Activities: Conducting Library Usage survey, conducting Book Exhibition, preparation of Reading list for students, Creation of databases OPAC. serving as a member of University Committee, Special Guest Lecture,</p> <p>Institution Building Activities.</p> <ul style="list-style-type: none"> ☞ Adhoc projects (externally funded) for each project budget outlay. <ul style="list-style-type: none"> ○ Projects obtained on competitive mode. ○ Institutional projects assigned by the University. ○
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11	Designated Corporate Activities Farm Superintendent/Asst. Horticulturist/Technical Assistant/Technical Officer in Dean's, DR's and DE's Office etc. Any other corporate activities certified by the University authorities.
12	Published work During the Assessment Period: <ul style="list-style-type: none"> ◆ Full length research article in referred journal. ◆ For each book published / edited (a) Recognized publishers with ISBN (b) ◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin. ◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
13	Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
14	International Exposure International visits/training/courses/seminars/consultations
15	Awards / distinctions received: <ul style="list-style-type: none"> ☿ International Award. ☿ National award. ☿ State award. ☿ University Award. ☿ Professional Society Award.
16	Corporate / Other Activities <ul style="list-style-type: none"> <input type="checkbox"/> Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. <input type="checkbox"/> Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. <input type="checkbox"/> Any other activities duly certified by the controlling officer
17	Outstation Service (Other than GKVK & Hebbal).
18	Any other significant achievement (with documentary proof).

Further, for details, the candidates may see the Notification of Score-card No.R/Rectt/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**



**PROFORMA FOR CONSIDERING PROMOTION UNDER
THE CAREER ADVANCEMENT SCHEME-2006 FOR TEACHERS**

Assistant **Librarian** in the Pay Band ₹.15600-39100
To move from AGP ₹.7000 to AGP ₹.8000

1	Name	
2	Designation and Full address	
3	Name of the Department/Section/Unit/Scheme	
4	Date of Birth	

5. Academic Qualification				
Degree/Exam	Year	Subject	University	OGPA/%

6	Date of joining duty at the UAS/UHS/UAHS	
7	a. Date on which the pay band of ₹.15600-39100 + AGP ₹.6000 was attained.	
	b. Date on which the pay band of ₹.15600-39100 + AGP ₹.7000 was attained.	
	c. Date of completion of 5 years service in the grade of Assistant Professor in the pay band of ₹.15600-39100 + AGP ₹.7000..	

8	<p>Specific Achievements in Library Services (all activities to be certified by the competent authority)</p> <ul style="list-style-type: none">☞ Services rendered in different section of the Library like Acquisition, Periodicals, Technical, Circulation, Documentation, Maintenance, Computer, Reference etc.,☞ Specialized / Additional Services during assessment period: Services rendered under the following sections Binding section, b. General T.B.B. c. SC/ST, ST Book Bank, d.Photographic section, e. Institutional Repositories, f. Digital Library, g. Assisting Librarian in Administration.☞ Courses offered to PG students(Non credit course) <p>Innovative Library Activities:</p> <ul style="list-style-type: none">☞ Conducting Library Usage survey, conducting Book Exhibition, preparation of Reading list for students, Creation of databases OPAC. serving as a member of University Committee, Special Guest Lecture, <p>Institution Building Activities.</p>
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	<ul style="list-style-type: none"> ☞ Adhoc projects (externally funded) for each project budget outlay. <ul style="list-style-type: none"> ○ Projects obtained on competitive mode. ○ Institutional projects assigned by the University.
9	<p>Designated Corporate Activities</p> <p>Farm Superintendent/Asst. Horticulturist/Technical Assistant/Technical Officer in Dean's, DR's and DE's Office etc. Any other corporate activities certified by the University authorities.</p>
10	<p>Published work During the Assessment Period:</p> <ul style="list-style-type: none"> ◆ Full length research article in referred journal. ◆ For each book published / edited (a) Recognized publishers with ISBN (b) ◆ Chapters in standard books with ISBN (c) Published individually (d) Research/ Extension Bulletin. ◆ Research note / communication in a journal/abstract in Symposium/ Seminar/Workshop/Training Manual/Popular Article/Leaflet/proceedings of workshop. ◆ Any other publications.
11	<p>Summer Schools/ Winter Schools/ Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference</p> <ul style="list-style-type: none"> ➤ For organizing each activity as in the title – upto to 10 days duration/ More than 10 days duration. ➤ Other members involved in organization of above activities.
12	<p>International Exposure</p> <p>International visits/training/courses/seminars/consultations</p>
13	<p>Awards / distinctions received:</p> <ul style="list-style-type: none"> ☞ International Award. ☞ National award. ☞ State award. ☞ University Award. ☞ Professional Society Award.
14	<p>Corporate / Other Activities</p> <ul style="list-style-type: none"> ☐ Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor etc. ☐ Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator etc. ☐ Any other activities duly certified by the controlling officer
15	Outstation Service (Other than GKVK & Hebbal).
16	Any other significant achievement (with documentary proof).

Further, for details, the candidates may see the Notification of Score-card No.R/Rect/CAS-2006/304/2013 dated: 22nd August, 2013.

Teachers who are performing 100% corporate activity need to furnish Bio-data particulars separately as per the score-card.

Signature of the Assistant Professor

Verified that the information furnished by the Scientist / Teachers is correct.

**Signature of the Head of the
Department / Scheme Head / Unit Head**

**Signature of the Dean/DR/DE/
Head of the Office**